

**TUOLUMNE FIRE DISTRICT**

18690 MAIN STREET

TUOLUMNE, CA 95379

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**BOARD OF DIRECTORS MEETING MINUTES**

**June 8, 2020 @ 6:00p.m.**

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| --- | --- | --- |
| **Call to Order**  The meeting was called to order at 6:02 p.m. by Adam Artzer, Vice Chair | | |
|  | **Roll Call**  **Others present** | Adam Artzer, Vice Chair, Tony Krieg, Treasurer, Brian Bell, Director  Absent: Brian Machado, Chair and Darlene Hutchins, Secretary  Nick Ohler, Chief  Marcie Wells, Office Manager |
|  |  |  |

**Public Forum**

None

**Approval of Previous Minutes –May 11, 2020**

Brian Bell made a motion to approve the previous Minutes.

Tony Krieg seconded the motion.

No public comment. Vote was 3/0 – 2 Absent - Motion carried.

**Acknowledgements**

None

**New Business**

1. **2020/2021 Budget Review - Ohler**

Chief Ohler reviewed all the revenue and expense items on the proposed 2020/2021 Budget. He stated the April payment from the Tuolumne Rancheria was received and he is hoping to receive the May and June payments soon.

Tony Krieg made a motion to approve the proposed budget.

Brian Bell seconded the motion.

No public comment. Vote was 3/0 – 2 Absent - Motion carried.

1. **ISO - Ohler**

Chief Ohler stated he was very pleased that our ISO rating has gone from a rating of #4 to a rating of #3 and only 3½ points are now needed to raise it to a rating of #2.

1. **CSD Discussion – Bell**

Director Bell opened the discussion stating that more information is needed regarding the formation of the CSD.

A very lengthy discussion ensued. All agreed that until a Level of Service Plan and Business Model is received, they cannot make an informed decision to support or not support a CSD.

**Old Business**

1. **Strategic Planning Committee Update – Ohler**

Chief Ohler said he had a meeting with two other Fire Chiefs regarding creating a County wide fire model for fire protection. Meetings with them will be ongoing. He also explained the department has been having dispatch problems and he is working toward getting these problems corrected.

1. **LRA Update – Ohler**

Chief Ohler said he is waiting to receive guidelines from the State Board of Forestry.

1. **Department Report – Ohler**

All items listed on the Department Report were reviewed by the Chief.

He stated it is time to begin the annual audit process. He received a proposal from our previous CPA and will be getting an additional quote from a possible new CPA.

1. **Administration Report – Wells**

Marcie Wells stated, when a CPA firm is selected, she will be assisting them with the documents they will require to prepare the annual audit.

1. **Review of the Payroll Report, Organization Budget Status Report,**

**& Warrant Requisitions**

All reports were reviewed, approved, and signed.

Warrant Requisitions for May 2020 = $ 30,913.06

**Meeting Adjourned @ 7:52 p.m.**

**Next Meeting: Monday, July 13, 2020 @ 6:00 p.m.**

**Minutes respectfully submitted by -** Marcie Wells, T.F.D. Office Manager